

Policy Review Committee Meeting Minutes
March 3, 2015

Call to Order/Roll Call:

Chair Swett called the meeting to order at 6:00 p.m. in Room 228 of the Multi-Service Center.

Present were: Geoff Swett, Mel Lazarus, Nancy Lennon, Bonnie Lasorsa, Andrea Schwamb, Michael Cote, Heather Hogan, Ashley Couto, Russell Wynn and non-voting member, Dr. Shaver-Hood

Minutes: Mr. Wynn moved to approve the minutes of January 20, 2015, seconded by Mr. Lazarus.

VOTE: 9-0-0

Policies to be Updated:

Head School Nurse Sue Akins was present to review the changes made to the health policies.

Emergency Health Procedures – There was discussion on the exception to the clinical guidelines on adding a no nit policy.

Mr. Lazarus moved to approve the Emergency Health Procedures policy as presented, seconded by Mr. Wynn.

VOTE: 9-0-0

Administration of Medications – Discussion on any meds must have a standing order. Nurses can give epinephrine in a known situation and even if a nurse believes the student is in respiratory distress. Other staff is trained each year in administering epinephrine when a school nurse is not immediately available. The authorization form is needed to hold harmless.

Mr. Lazarus moved to approve the Administration of Medications policy as presented, seconded by Mrs. Lasorsa.

VOTE: 9-0-0

Policies for Review:

Background Checks – After discussion it was decided to make this policy effective July 2016, the date the state has set for all fingerprint checks to be completed.

Mr. Lazarus moved to amend the policy by adding "Effective July 2016", at the beginning of the first paragraph, seconded by Mr. Wynn.

VOTE: 9-0-0

It was moved and seconded to adjourn the meeting.

VOTE: 9-0-0

The meeting adjourned at 7:00 p.m.

Submitted by Dr. Kimberly Shaver-Hood, Superintendent of Schools

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ATTEST


TOWN CLERK